



Duties of the National Youth Choirs R&R Coordinator

- Take a leadership role in communicating with Region and State Coordinators, and ACDA constituents.
- Communicate regularly with your National R&R Chairs as well as the National R&R Chair.
- Attend National R&R Committee meetings preceding each national conference.
- Attend national leadership conferences on even years.
- Attend national conferences on odd years.
- National Conference-related responsibilities:
 - Attend R&R Coordinator meeting with National Chair, following R&R Committee meeting
 - Encourage outstanding conductors in your area to submit interest session proposals. - Encourage outstanding choirs in your area to submit recordings to be considered for performance.
 - Submit preferences for Interest session proposals to the conference committee.-Along with the respective National chair, offer advice and support to the genre-specific national honor choir (if applicable). This includes suggestions on conductors and managers.
 - Serve on audition panels for the selection of choirs to perform at the national conference.
- Coordinate with National R&R Chairs to regularly submit updates to the national office for the ACDA R&R webpages with resources for members. This includes leadership information and contact info, updated repertoire lists, and other pertinent information for your constituents.
- Be a contributing member to projects that are proposed by the National R&R Committee and/or National R&R Chair.
- Participate visibly in ACDA advocacy efforts for the choral art via social media posts and shares, and ACDA-connected platforms.
- Solicit or write and submit a minimum of three articles to be published in the *Choral Journal*: Due September 1, January 1 and May 1, annually.
- Coordinate with the National R&R Chairs to review submitted articles in specific genres as requested by the *Choral Journal* staff.
- Review or arrange for review of grant proposals submitted to ACDA's Fund for Tomorrow as requested by the National R&R Chair.
- Collect reports from National R&R Chairs. Submit annual report to National R&R Chair on or before June 1.
- Collect yearly region reports due to you on or before May 1.