

Proposed Round 3 Bylaws Revisions

CONSTITUTION

Article VIII National Board

Section 1 ORIGINAL. The National Board shall consist of the Executive Committee, the Region Presidents, and the National Chair for the Committee on Choral Repertoire and Resources. The Industry Representative and Executive Director shall be ex-officio, non-voting members of the National Board.

Section 1 EDIT. The National Board shall consist of the Executive Committee, the Region Presidents, ~~and~~ the National Chair for the Committee on Choral Repertoire and Resources, **and the Chair of the Diversity Initiatives National Standing Committee.** The Industry Representative and Executive Director shall be ex-officio, non-voting members of the National Board.

Section 2 ORIGINAL: In the event that a Region President cannot attend a National Board meeting, he/she can give written authorization for the Region's President-Elect to vote as proxy.

Section 2. In the event that a Region President cannot attend a National Board meeting, **they shall inform the National President and may give the Region President-Elect written authorization to vote as their proxy.**

BYLAWS

Article VI Duties of National Officers and Appointed Officials

Section 1 ORIGINAL: The President shall preside at all National business meetings and conferences of the Association, call and preside at meetings of the Executive Committee and National Board, make appointments as provided in this Constitution and Bylaws, serve as ex-officio member of all committees, be responsible for implementing the overall program of the Association, and perform other duties pertaining to the office. The President shall also serve as Chair of the assembly of Region and State Presidents at the Leadership Conference and shall report all recommendations to the National

Board for consideration and action. He/she shall also serve as the chief liaison officer to the Region, State and International Presidents and Industry Representative. In the capacity, it shall be his/her responsibility to communicate and implement any policies or decisions of the Executive Committee or the National Board that directly affect the administrative procedures of Region, State, and Affiliate Associations

Section 1 EDIT. The President shall preside at all National business meetings and conferences of the Association, call and preside at meetings of the Executive Committee and National Board, make appointments as provided in this Constitution and Bylaws, ~~serve as ex-officio member of all committees~~, ~~appoint members of the executive committee to serve as ex-officio members of the six standing committees~~, be responsible for implementing the overall program of the Association, and perform other duties pertaining to the office. The President shall also serve as Chair of the assembly of Region and State Presidents at ~~ACDA meetings the Leadership Conference~~ and shall report all recommendations to the National Board for consideration and action. ~~They~~ shall also serve as the chief liaison officer to the Region, State and ~~International Presidents~~ and Industry Representative. In this capacity, it shall be ~~their~~ responsibility to communicate and implement any policies or decisions of the Executive Committee or the National Board that directly affect the administrative procedures of Region, State, and Affiliate Associations.

Section 2 ORIGINAL. The Past-President shall serve as an advisor to the President, Executive Committee, and the National Board. He/she shall assume all duties of the President in the case of resignation, disability, or death until the Vice-President assumes the office of President at the beginning of the next regular biennium. It shall be his/her responsibility to see that all National, Region, and State elections are carried out in accordance with the provisions as directed in the Constitution and Bylaws. He/She will serve as Chair of the Past Presidents Advisory Council.

Section 2 EDIT. The Past-President shall serve as an advisor to the President, Executive Committee, and the National Board. ~~They~~ shall assume all duties of the President in the case of resignation, disability, or death until the Vice-President assumes the office of President at the beginning of the next regular biennium. It shall be ~~their~~ responsibility to see that all National, Region, and State elections are carried out in accordance with the provisions as directed in the Constitution and Bylaws. ~~They~~ will serve as Chair of the ~~Past-Presidents'~~ Advisory Council.

Section 3 ORIGINAL. The Vice-President shall assist the president as requested. He/she shall serve as the National Conference Chair for the biennial National Conference that will take place during his/her term of office. He/she shall appoint the National Conference Steering Committee with the approval of the Executive Committee.

Section 3 EDIT. The Vice-President shall assist the ~~President~~ as requested. ~~They~~ shall serve as the National Conference Chair for the biennial National Conference that will take place during ~~their~~ term of office. ~~They~~ shall appoint the National Conference Steering Committee with the approval of the Executive Committee.

Section 4 ORIGINAL. The President-Elect shall assist the Vice-President as requested and shall use his/her two-year term of office to prepare for his/her role as Conference Chair for the biennial National Conference that will take place during his/her term of office as Vice-President.

Section 4 EDIT The President-Elect shall assist the Vice-President as requested and shall use **their** two-year term of office to prepare for **their** role as Conference Chair for the biennial National Conference that will take place during **their** term of office as Vice-President.

Section 5 ORIGINAL. The Secretary-Treasurer shall oversee all financial affairs of the Association as governed by policies set forth by the National Board. With the assistance of the Executive Director and the National Accountant, the Secretary-Treasurer shall present financial reports and budgets for submission to the Board. The Secretary-Treasurer will keep records of all Executive Committee and National Board meetings.

Section 5 EDIT. The Secretary-Treasurer shall oversee all financial affairs of the Association as governed by policies set forth by the National Board. With the assistance of the Executive Director and the National Accountant, the Secretary-Treasurer shall present financial reports and budgets for submission to the Board. The Secretary-Treasurer ~~will~~ **shall** keep records of all Executive Committee and National Board meetings.

Section 6 ORIGINAL: The National Chair for the Committee on Choral Repertoire and Resources (R&R) serves in an advisory role for the National Conference and assists in providing resources for the membership at large. He/she shall, in collaboration with the Executive Committee, appoint the twelve National Chairs for each of the following choral areas:

(1) Children and Youth Community Choirs, (2) College and University Choirs, (3) Community Choirs, (4) Contemporary Commercial, (5) World Musics and Cultures, (6) Junior High/Middle School Choirs, (7) Men's Choirs/TTBB, (8) Music in Worship, (9) Senior High School Choirs, (10) Student Activities, (11) Vocal Jazz, and (12) Women's Choirs/SSAA.

The National Chair coordinates the work of these National Choral Repertoire and Resources Chairs on behalf of the Association.

Section 6 EDITS. The National Chair for the Committee on Choral Repertoire and Resources (R&R) serves in an advisory role for the National Conference and assists in providing resources for the membership at large. **They** shall **identify potential candidates through a national call and**, in collaboration with the Executive Committee, appoint the twelve National Chairs for each of the following choral areas:

(1) Children and Youth Community Choirs, (2) College and University Choirs, (3) Community Choirs, (4) ~~Contemporary Commercial~~ (4) **Show Choir**, (5) **Contemporary A Cappella** (6) World Musics and Cultures, (7) Junior High/Middle School Choirs, (8) ~~Men's Choirs/TTBB~~ **Tenor-Bass Choirs** (9) Music in Worship, (10) Senior High School Choirs, (11) Student Activities, (12) Vocal Jazz, and (13) ~~Women's Choirs/SSAA~~ **Soprano-Alto Choirs**.

The National Chair coordinates the work of these National Choral Repertoire and Resources Chairs

on behalf of the Association.

Section 7 ORIGINAL: The Executive Director shall work with the Executive Committee in keeping a complete and accurate record of all business meetings of the Association and all meetings of the Executive Committee and the National Board. The Executive Director shall assist Region Presidents in implementing Region meetings and conferences. He/she shall conduct the business of the Association in accordance with the Constitution and Bylaws under the direction of the Executive Committee shall make available the proper records at all official meetings and shall submit an annual report to the Executive Committee.

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Section 8: ORIGINAL: The Publications Editor shall serve as Chair of the Editorial Board. This person shall be responsible for the non-revenue-related content of all publications, in consultation with the Editorial Board, and for the timely publication of such. The Editor shall present an annual report to the National Board.

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Article VII
Duties of the Executive Committee

Section 1 ORIGINAL: The Executive Committee, as the administrative branch of the Association, shall have the power to transact the general business of the Association, shall be responsible for the management and control of its funds, and shall be empowered to appoint assistants to any of the officers of the Association. It shall serve in the government of the Association as detailed in the Constitution and Bylaws. It shall annually review the performance of Association employees and determine all salaries.

Section 1 EDITS. The Executive Committee, as the administrative branch of the Association, shall have the power to transact the general business of the Association, shall ~~be responsible~~ have oversight of the day to day management ~~and control~~ of its funds, and shall be empowered to appoint assistants to any of the officers of the Association. ~~It shall serve in the government of the Association as detailed in the Constitution and Bylaws.~~ It shall annually review the performance of Association employees and determine all salaries.

NEW: Section 2. Responsibilities of the Executive Committee shall be to:

1. Annually review the performance of the Executive Director and determine the Executive Director's compensation
2. Approve the dates and sites of National and Region in-service conferences;
3. Fill the unexpired terms in case of vacancy in standing committees, R & R committees, states, and regions as prescribed by the Bylaws
4. Provide for an annual examination of the accounts of the Association by a qualified accountant;
5. Provide an annual recommendation to the National Board for the Annual Budget
6. Approve region budgets
7. Assume responsibility for the daily business management and operations of the Association,
8. Have authority to establish and discontinue Committees and Task Forces;
9. Serve as a resource for the Executive Director
10. Address high level, serious workplace issues
11. Take immediate action in emergency situations and speak on behalf of the board
12. Make such other recommendations concerning the affairs of the Association as it shall from time to time deem appropriate.

Article VIII
Duties of the National Board

Section 1 ORIGINAL: The National Board shall serve as the legislative and policy-making body of the Association and shall serve in the government of the Association as specified in the Constitution and Bylaws

Section 1 EDITS. The National Board shall serve as the legislative and policy-making body of the Association and shall serve in the government of the Association. ~~as specified in the Constitution and Bylaws:~~

NEW: Section 2. Responsibilities of the National Board shall be as follows:

1. Each board member has a legal responsibility to participate actively in making decisions on behalf of the Association and to exercise their best judgment while doing so.
2. Each board member shall put the interests of the Association before their personal and professional interests when acting on behalf of the organization in a decision-making capacity. The Association's needs come first.
3. Each board member shall bear the legal responsibility of ensuring that the Association complies with the applicable federal, state, and local laws and adheres to its mission.
4. Shall have general jurisdiction over and responsibility for the functions of the Association, including the dividing of the Association into geographical Divisions;
5. Shall approve and implement all policies of the Association
6. Shall approve the annual budget
7. Shall approve the annual audit
8. Shall recommend Constitution and Bylaws changes to membership
9. Shall assume responsibility for the management and control of Association funds thereof; and
10. Shall appoint an Executive Director and have full control of their acts as Executive Director.

Article IX Duties of the **Past-Presidents'** Advisory Council

Section 1 ORIGINAL: Section 1. The Past-Presidents' Advisory Council shall serve primarily in an advisory capacity to the Executive Committee and the National Board. Unless otherwise directed by the National Board, the following services may be performed by individuals or committees from this Council appointed by the National Past-President: (1) a continuing review and improvement of the Constitution and Bylaws, (2) preparation and preservation of historical and permanent records of the Association, (3) necrology and memorials, and (4) nominating candidates for honors and awards.

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Article X Duties of Region Officers

Section 1 ORIGINAL: The Region President shall serve as the chief executive of the Region and shall be responsible for the implementation of ACDA activities in the Region. He/She shall serve as Region Conference Chair and presiding officer for the Region Conference, as determined by the Region election cycle. This person shall also serve as representative for his/her Region to the National Board and as Chair for the assembly of State Presidents at Region meetings. He/she shall appoint R&R Coordinators and Chairs for the Region. He/she shall endeavor to work cooperatively with other previously established choral and music education organizations within the Region.

Section 1 EDITS. The Region President shall serve as the chief executive of the Region and shall be responsible for the implementation of ACDA activities in the Region. **They** shall serve as Region Conference Chair and presiding officer for the Region Conference, as determined by the Region election cycle. This person shall also serve as representative for **their** Region to the National Board and as Chair for the assembly of State Presidents at Region meetings. **They shall be a voting member of the National Board. They** shall appoint R&R Coordinators and Chairs, **newsletter editor, conference committee, and all other committee chairs** for the Region. **They** shall endeavor to work cooperatively with other previously established choral and music education organizations within the Region.

Section 2 ORIGINAL. The Region President shall be responsible for the integrity and soundness of Region fiscal operations. He/she will appoint a Region Treasurer, whose term of office will coincide with that of the Region President. A Region Treasurer may be appointed or reappointed, upon review each time by the incoming Region President and the National Executive Committee.

Section 2 EDIT. The Region President shall be responsible for the integrity and soundness of Region fiscal operations. **They shall** appoint a Region Treasurer, whose term of office ~~will~~ **shall** coincide with that of the Region President. A Region Treasurer may be appointed or reappointed, upon review each time by the incoming Region President and the National Executive Committee.

Section 4 ORIGINAL: The Region Past-President shall serve as an advisor to other Region officers. He/she shall assume all duties of the President in the case of resignation, disability, or death until the President-Elect assumes the office of President at the beginning of the next regular biennium.

Section 4 EDIT. The Region **immediate** Past-President shall serve as an advisor to other Region officers. ~~He/she shall assume all duties of the President in the case of resignation, disability, or death until the President-Elect assumes the office of President at the beginning of the next regular biennium.~~ In the event of a vacancy in the office of President, the Past-President shall serve the balance of the unexpired term. If the Past-President cannot serve, the President-Elect shall serve the balance of the unexpired term.

Article XI
Duties of State Chapter Presidents

Section 1 ORIGINAL: The State President shall serve as the chief executive officer for the State and shall be responsible for the implementation of the ACDA activities in the State. He/she shall appoint R&R Coordinators and Chairs for the State.

Section 1 EDIT. The State President shall serve as the chief executive officer for the State and shall be responsible for the implementation of the ACDA activities in the State. They shall appoint R&R Coordinators and Chairs, newsletter editor, conference committee, and all other committee chairs for the State. They shall appoint a membership chair for the state.

NEW Section 5. The State Treasurer is appointed by the State President, whose term of office will coincide with that of the State President. A State Treasurer may be appointed or reappointed, upon review each time by the incoming State President. They shall manage the funds for all state operations in accordance with established fiscal policies. The State Treasurer is responsible for on-time coordination of payment of expenses and reporting to the National Office.